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2017-2018 ASUC Annual Budgeting and Spaces Application (ABSA)

Instructions

Thank you for taking the time to fill out the below application. Properly completing this form ensures that your student group receives funding for the next academic year!

While completing this application, please keep in mind that the ASUC is undergoing fiscal reforms and thus, relative to prior years, funds are limited. With this in mind, please be conservative in your request for funds.

ASUC By-Laws require that all ASUC-sponsored student groups submit a mid-year report and a budgeting application every academic year. Failure to do so will result in losing ASUC sponsorship. Mid-year reports are incorporated in the annual budgeting application. Completing the mid-year report can also help with the budget estimation in the annual budgeting portion.

If your student group is only submitting the mid-year report, as part of the ASUC sponsorship requirement, and not requesting any funding or spaces for the new academic year, please leave blank or enter N/A for all portions of the space applications and budgeting sections.

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Storage/Office Space Application

Specific information and instructions regarding spaces application will be available on page 8 and 9. If you are only applying for space, please skip to page 8 and 9. You may have to attach files and enter "n/a" to reach page 8 and 9.

Annual Budgeting

2016-2017 Annual Budgeting Timeline:

~Application is available on Callink on Monday, February 24, by noon

~There will be several annual budgeting workshops and office hours available with the ASUC Chief Financial Officer throughout the process. Contact cfo@asuc.org for more information.

~Application closes on Friday, March 17, at 11:59pm. Due to the nature of the annual budgeting process, no late submission will be accepted. Groups that do not submit an annual budgeting application will have to wait until the beginning of next academic year to apply for funding through ASUC Senate Contingency Funds.

~Initial allocation by the Chief Financial Officer will be available on Callink on Friday, March 24. Individual emails regarding initial allocation will be sent out shortly after this date.

~Groups that are not satisfied with the initial allocation will be given a chance to appeal. You can find the appeal application on Callink under "Campus Links" and "ASUC Sponsorship & Funding / Finance Committee Waiver Forms", and it will be included in the email with the initial allocation. The appeal application will be available from March 24 to April 1 at 11:59pm.

~The ASUC Finance Committee will hear the appeals during regular committee meetings from April 3rd and 17th. Further details

about the meeting will be available on the appeal application. The ASUC Finance Committee will not consider any appeals for groups that do not present at the appeal hearing on the pre-selected date.

~The ASUC CFO will send an email to confirm dates and locations for groups who wish to participate in the appeals

~The 2017-18 annual budgeting is expected to be confirmed by the ASUC Senate on Wednesday, April 19.

~Groups can expect their approved funding in their accounts around mid-August.

Spending Restrictions

In accordance with ASUC Finance By-Laws, no ASUC funds may be used to:

- Purchase food and beverages;
- Pay registration fees for Intramural teams;
- Purchase or reimburse a group for flyers (advertising) that do not display the words "Sponsored by the ASUC" or "ASUC";
- Purchase or reimburse a group for flyers (advertising) that do not indicate the degree of wheelchair accessibility to the event described by the flyer;
- Purchase or reimburse a group for stationary that does not display the logo of the A.S.U.C.; or
- Travel outside the Bay Area, defined as the nine counties of---1) Alameda, 2) Contra Costa, 3) Marin, 4) Napa, 5) San Francisco, 6) San Mateo, 7) Santa Clara, 8) Solano, and 9) Sonoma;
- Pay for any costs related to local events that fall outside the geographic boundaries of Ashby, to the south, MLK to the west, Cedar to the north, and the hills of the east
- Pay for any costs not related to the mission of the ASUC or the organization in question, including prizes for individuals.

Please do not include the budgets for any items listed above in your total funding requested. The ASUC Chief Financial Officer and the ASUC Finance Committee will not approve funding for any items outlined in the Spending Restriction in Spring Budgeting, except for extenuating circumstances.

If your organization wish to spend ASUC funding on items listed above, it will have to submit a Finance Rule Waiver next academic year.

Funding Limits for 1st, 2nd, and 3rd Year SAG and PUB groups

Please keep in mind there are specific funding limits for 1st, 2nd, and 3rd Year SAG and PUB groups:

1st Year SAG: \$400
2nd Year SAG: \$500
3rd Year SAG: \$500

1st Year SISG: \$500
2nd Year SISG: \$600
3rd Year SISG: \$600

1st Year PUB: \$700
2nd Year PUB: \$900
3rd Year PUB: \$1,100

Registered Student Organization (RSO) Status (for SAG, SISG, and PUB only)

In order to be eligible to apply for ASUC sponsorship and funding, **a student group must become a registered organization through the LEAD Center**. If you are not currently a Registered Student Organization, please save your progress on this form and visit lead.berkeley.edu (<http://lead.berkeley.edu/>) to become registered before proceeding with your funding application.

ATTENTION NEW GROUPS: Your organization has to get started with the process of becoming a RSO with the LEAD Center before **Friday, March 10th** to be eligible to apply for spring budgeting.

For step-by-step instructions on how to check your RSO status, click [here](https://drive.google.com/file/d/0B65TWjYY2NxMc0p5aIJmazJIWmM/view?usp=sharing) (<https://drive.google.com/file/d/0B65TWjYY2NxMc0p5aIJmazJIWmM/view?usp=sharing>).

If you would like to move forward to the next page without completing the current section, just enter "n/a" in all the required text fields, or upload a document with "page intentionally blank" for file uploads. You can go back once you advance to the next page, and will have the chance to review all portions of the application at the end.

Callink can save incomplete applications. You have to click "Next" on a page to move forward to the next page in order to save the progress. When you come back to the application, you will be asked if you would like to resume the applications you have started but have not yet submitted. You will also have the option of creating a new application.

If you have any questions or concerns about this application, about the process of annual budgeting, or about ASUC funding in general, please feel free to contact ASUC Chief Financial Officer Paul S. Cho at cfo@asuc.org or my Chief of Staffs at cfochief@asuc.org.

If you have any questions or concerns about the spaces portions of the application, or about the process of storage/office space allocation, please feel free to contact Haojun Li, Director of Student Spaces in ASUC Office of the Executive Vice President, at evp.sos@asuc.org or spaces@asuc.org.

Please allow 1-2 hours to complete this application, as this is a lengthy one.

Assemble documents such as

1. Previous budgets
2. Student org or group constitution
3. Spending and expenditure reports
4. List and summary of past programs
5. List and summary of anticipated programs for the future

When you submit the application, make sure to hit the "Submit for Approval" button in the review page. You will also receive an email confirmation if the submission is successful. Please keep the email confirmation for proof of submission.

For step-by-step instructions on how to confirm your submission, click [here](https://drive.google.com/file/d/0B65TWjYY2NxMamdfMI9PalFpaHc/view?usp=sharing) (<https://drive.google.com/file/d/0B65TWjYY2NxMamdfMI9PalFpaHc/view?usp=sharing>).

After you have submitted this application, please download the PDF version of the submission, and upload the PDF to the DOCUMENT section of your organization's Callink page.

For step-by-step instructions on how to download and save a PDF version of your submission, click [here](https://drive.google.com/file/d/0B65TWjYY2NxMSm1VX2dhRHEwS00/view?usp=sharing) (<https://drive.google.com/file/d/0B65TWjYY2NxMSm1VX2dhRHEwS00/view?usp=sharing>).

General Information

Full Official Name of Organization

As it appears on the your Callink page

For step-by-step instructions on how to find the full official title of your organization, click [here](https://drive.google.com/file/d/0B65TWjYY2NxMdk5fVFotZDV5UHM/view?usp=sharing) (<https://drive.google.com/file/d/0B65TWjYY2NxMdk5fVFotZDV5UHM/view?usp=sharing>).

Muslim Student Association

Are there other titles/acronyms that your organization is also known for?

If the organization has encountered any change of titles in the past, please include them here.

No

Mission, Purpose, and Goals

Include your organization's mission statement and/or a description of the primary purpose(s) and goal(s) of the organization.

Mission Statement: Through worship the of Allah and cultivation of a space rooted in Islam, the Muslim Student Association seeks to facilitate interaction and growing experiences for those identifying as Muslim and people of other belief systems.

Goals: The Muslim Student Association of the University of California, Berkeley originated primarily to bring together Muslims of diverse backgrounds and cultures under one unified, organized, proactive community. The MSA at Berkeley stands upon the principles of inclusiveness, responsibility, and action. As an organization aimed primarily at the student body, we strive to remain inclusive of those who wish to understand, appreciate, and practice their Islam without compromising their morals and beliefs. The MSA also reaches out to those who are not Muslims, primarily to educate them about the misconceptions regarding Islam and the Islamic way of life, and to include anyone willing to stand up for truth, justice, and peace. Aside from fostering a social community for Muslims, the MSA encourages mental, physical, and spiritual development through an array of athletic programs, spiritual discussions, rallies, academic forums, and charity events. The ultimate goal of the MSA is to encourage both Muslims and non-Muslims to evolve intellectually, physically, and spiritually during their tenure at UC Berkeley and to become enlightened, responsible, and just individuals.

Constitution

Please upload a **PDF** copy of your organization's constitution.

Uploaded File: Constitution_for_the_Muslim_Student_Association_of_Berkeley-2.pdf

Scope of Campus Influence

Please list the types of **group/community/race/ethnicity/gender** that your organization is affiliated with, or has made an impact on.

The Muslim Student Association is an eclectic organization that not only affiliates with, but also embodies other student groups such as: PSA (Pakistani Student Association), ASA (Afghan Student Association), ARRC (Arab Recruitment and Retention), Al-Bayan Magazine, AMPD (American Muslim Professional Development), Students Organized for Syria, ASA (Armenian Student Association), SSA (Sikh Student Association), HSC (Hindu Student's Council), and Boalt MSA. Along with student groups, the MSA works with greater campus coalitions like: MEMSSA (The Middle Eastern Muslim Sikh South Asian Coalition) & SSWANA (South Asian and Southwest Asian/ North African communities).

2016-2017 Mid-Year Report: Membership Information

This section is part of the 2016-2017 mid-year report. You should enter the requested information for 2016-2017 academic year. You can also use the information as a guideline for the annual budgeting portion later on in this application.

Number of UC Berkeley Registered Undergraduates:

450-500

Number of UC Berkeley Registered Graduates:

60

Number of UC Berkeley Faculty and Staff:

5

Number of Non-Registered Students:

20

Number of Non-Students/ Alumni:

30

Total Number of Members:

550-600

% of Active Members:

65

% of Moderately Active Members:

25

% of Inactive Members:

10

2016-2017 Mid-Year Report: Programs/Events Held

This section is part of the 2016-2017 mid-year report. You should enter the requested information for 2016-2017 academic year. You can also use the information as a guideline for the spring budgeting portion later on in this application.

Please list up to 10 most important programs/events your organization has ever held this academic year. If the program/event has not taken place by the time you complete this application, do not include it in this section.

Include in your description of each program what it was, when it was held, where it was held, how many attended, and a general description. Also, provide the projected budget versus actual budget of the program/event, if available. In your evaluation of each program, please rank its success according to the scale below and explain your reasons for ranking.

If your organization is new and did not hold any programs/events before completing this application, please leave this page blank.

Program/Event 1 Title

Jumu'ah

Program/Event 1 Description

Include what it was, when it was held, where it was held, how many attended, and a general description.

Weekly congregational meeting composed of ~45 minute speech and a five minute prayer session. Speakers include: faculty, graduate students, local religious scholars, and lecturers flown in from across the U.S. Attendance is between 150 and 200, including both students and community members. This event is open to people of all faiths and spiritual inclinations. Juma'ah is held mainly at Hearst Gym, but during Experience Islam Week it is held at Memorial Glade.

Program/Event 1 Estimated Budget

You can reference your organization's 2016-2017 ASUC Spring Budgeting application. There should be a copy in your group's Callink document page.

Do no include dollar sign, only numbers.

2800

Program/Event 1 Actual Budget

Do no include dollar sign, only numbers.

2900

Program/Event 1 Evaluation

5 - Excellent

Brief explanation for your evaluation for program/event 1

It's an event that helps bring the various communities cloer and attracts 150-200 people together on a consistent basis.

Program/Event 2 Title

Ilm Classes (Knowledge Lecture Series)

Program/Event 2 Description

Include what it was, when it was held, where it was held, how many attended, and a general description.

The MSA invites various scholars and spiritual leaders to speak on campus. Most commit to a lecture series covering a specific topic, usually in 4 sessions or 1 session. These series are intended to guide students in their spiritual and intellectual development. The lectures occur on a biweekly basis, with attendance from 20-80.

Program/Event 2 Estimated Budget

You can reference your organization's 2016-2017 ASUC Spring Budgeting application. There should be a copy in your group's Callink document page.

Do no include dollar sign, only numbers.

3600

Program/Event 2 Actual Budget

Do not include dollar sign, only numbers.

4550

Program/Event 2 Evaluation

4 - Very Good

Brief explanation for your evaluation for program/event 2

Highly intellectual speakers from across the United States were invited to speak at events as well as classes designed to engage the students in thinking within the context of Islam as Muslims and non-Muslims as well as out of context, as both sides must be tackled in a time where people of color are wrongfully being attacked through false justifications.

Program/Event 3 Title

Social Events

Program/Event 3 Description

Include what it was, when it was held, where it was held, how many attended, and a general description.

The MSA coordinates weekly or biweekly social events to help foster community and provide fun, safe activities for its members. Past events included BBQs, broom-balling, bowling, dinner nights, paint-balling, self-defense workshops, Sky High (trampoline dodgeball), etc. Attendance: 50-100

Program/Event 3 Estimated Budget

You can reference your organization's 2016-2017 ASUC Spring Budgeting application. There should be a copy in your group's Callink document page.

Do not include dollar sign, only numbers.

2100

Program/Event 3 Actual Budget

Do not include dollar sign, only numbers.

2400

Program/Event 3 Evaluation

4 - Very Good

Brief explanation for your evaluation for program/event 3

These socials were vital to maintaining the strength and community of the organization; however, attendance was sporadic at times. We did notice that our advertising of events largely effected the turn-out.

Program/Event 4 Title

Annual Ski Trip

Program/Event 4 Description

Include what it was, when it was held, where it was held, how many attended, and a general description.

The first major social event of the spring that has become an integral part of MSA at Cal. The annual ski trip helps integrate spring admits and other transfer students into the community. Also provides a more intimate setting for members to interact and carry these relations forward into the upcoming semester. Unfortunately, we were not able to hold Ski Trip this year due to weathering conditions, but it still holds its place as a key event that all MSA members look forward to year after year.

Program/Event 4 Estimated Budget

You can reference your organization's 2016-2017 ASUC Spring Budgeting application. There should be a copy in your group's Callink document page.

Do not include dollar sign, only numbers.

10000

Program/Event 4 Actual Budget

Do not include dollar sign, only numbers.

No Response

Program/Event 4 Evaluation

5 - Excellent

Brief explanation for your evaluation for program/event 4

Ski Trip usually wonderful cabins, speakers, sledding, several meals, bonding activities, and a wonderful turnout. Definitely one of the most memorable events of the year.

Program/Event 5 Title

Eid Banquet

Program/Event 5 Description

Include what it was, when it was held, where it was held, how many attended, and a general description.

The Muslim Student Association along with multiple other Arab and South Asian organizations are collaborating to educate the Cal community on Middle Eastern and South Asian traditions and culture. The program consists of a number of different traditional celebratory activities that each student organization will be facilitating and presenting. Both students and a prominent Islamic scholar are planned to emphasize awareness of the diversity on campus as well as educate the Berkeley community about the religious history and significance of this festive day. As students from a wide variety of backgrounds come together at the Eid-ul Adha banquet, there is an opportunity for the Cal community to be immersed in the spirit of Eid-ul Adha, an experience that will ultimately contribute to the cultural sensitivity of our community while enhancing solidarity amongst Cal students. This year, we could not hold the event due to logistic issues with Krutch Theater which lead to a cancellation of the event and an alternative event being held. Estimated and Actual costs will reflect an average of the past years.

Program/Event 5 Estimated Budget

You can reference your organization's 2016-2017 ASUC Spring Budgeting application. There should be a copy in your group's Callink document page.

Do no include dollar sign, only numbers.

4500

Program/Event 5 Actual Budget

Do no include dollar sign, only numbers.

5600

Program/Event 5 Evaluation

5 - Excellent

Brief explanation for your evaluation for program/event 5

This event is wonderful for countless reasons. First, this event always brings a large portion of the South Asian and Middle Eastern communities together to put this event on for the community.

Program/Event 6 Title

general meetings

Program/Event 6 Description

Include what it was, when it was held, where it was held, how many attended, and a general description.

We hold general meetings twice a semester to update our members on events and to encourage participation at events and behind the scenes. General Meetings are also our most reliable method of receiving feedback on events and determine what events and issues are important to members. Furthermore, these meetings help facilitate discussion regarding our mission statement, current events, and up to date goals for the semester. Food/light refreshments are served, and the meeting is occasionally followed by a social activity such as quiz competitions, taboo etc. This year we had general meetings occur at different lecture halls around campus with approximately 100 members attending each session.

Program/Event 6 Estimated Budget

You can reference your organization's 2016-2017 ASUC Spring Budgeting application. There should be a copy in your group's Callink document page.

Do no include dollar sign, only numbers.

600

Program/Event 6 Actual Budget

Do no include dollar sign, only numbers.

600

Program/Event 6 Evaluation

4 - Very Good

Brief explanation for your evaluation for program/event 6

General Meetings this year were very effective to deliver the information to the community as well as to give the seven committees a safe space to work on their projects of the semester. This year, General Meetings were efficiently-delivered. Logistics were good; however, the restriction on classroom hours has caused trouble for us.

Program/Event 7 Title

Day of Remembrance

Program/Event 7 Description

Include what it was, when it was held, where it was held, how many attended, and a general description.

An event co-sponsored with the Nikkei Student Union to highlight the similarities between the Muslim and Japanese communities. The event this year included two guest speakers from our community and it was held in Pauley Ballroom. Approximate attendance was 100.

Program/Event 7 Estimated Budget

You can reference your organization's 2016-2017 ASUC Spring Budgeting application. There should be a copy in your group's Callink document page.

Do no include dollar sign, only numbers.

300

Program/Event 7 Actual Budget

Do no include dollar sign, only numbers.

700

Program/Event 7 Evaluation

4 - Very Good

Brief explanation for your evaluation for program/event 7

This event was specifically enjoyed by a number of people in our organization because inter-cultural events are always new and exciting ways to bridge the gaps between our campus communities. The only issue was, like previous years, the low turn out from our community. Of the 100 total that showed up, about 20 were from our organization.

Program/Event 8 Title

Project Downtown - Community Service Committee

Program/Event 8 Description

Include what it was, when it was held, where it was held, how many attended, and a general description.

This committee holds a variety of community service events, namely "Project Downtown", which involves handing out food throughout Berkeley and Oakland to those who often go without it. We start by setting up tables on Sproul every other Friday to make bags with sandwiches, fruit, and water. We then spend our Friday afternoon handing out the food to the homeless communities near People's Park, Telegraph, and Shattuck. Along with Project Downtown, this committee hosts Abraham's Day (which also involves feeding the homeless), the Breast Cancer Walk, Relay for Life, as well as Berkeley Project.

Program/Event 8 Estimated Budget

You can reference your organization's 2016-2017 ASUC Spring Budgeting application. There should be a copy in your group's Callink document page.

Do no include dollar sign, only numbers.

1700

Program/Event 8 Actual Budget

Do no include dollar sign, only numbers.

2100

Program/Event 8 Evaluation

5 - Excellent

Brief explanation for your evaluation for program/event 8

Through serving the greater Berkeley Community, our organization can help support the underprivileged communities while simultaneously fulfilling our religious obligation to feed the hungry.

Program/Event 9 Title

Black History Month

Program/Event 9 Description

Include what it was, when it was held, where it was held, how many attended, and a general description.

The purpose of this month's activities were to build bridges between communities and move closer to mutual understanding, especially between the African American and Muslim community members through Malcolm X. We invited speakers to discuss not only the life of Malcolm X, but also African American's history and how that history is intertwined with Islamic tradition. Location GPB, attendance 75.

Program/Event 9 Estimated Budget

You can reference your organization's 2016-2017 ASUC Spring Budgeting application. There should be a copy in your group's Callink document page.

Do no include dollar sign, only numbers.

300

Program/Event 9 Actual Budget

Do no include dollar sign, only numbers.

500

Program/Event 9 Evaluation

3 - Good

Brief explanation for your evaluation for program/event 9

This is becoming more relevant in the Muslim community as our Black membership begins to increase.

Program/Event 10 Title

Political Action Committee

Program/Event 10 Description

Include what it was, when it was held, where it was held, how many attended, and a general description.

This committee presents a variety of events throughout the year such as forums on political issues and teach ins, as well as rights awareness events, petition/voting organizing, all relevant to the current events and community. This year, the committee hosted the Rally for Palestine on Sproul that attracted well over 300 people. Furthermore, the committee focused this semester on holding talks regarding domestic violence and sexual harassment.

Program/Event 10 Estimated Budget

You can reference your organization's 2016-2017 ASUC Spring Budgeting application. There should be a copy in your group's Callink document page.

Do no include dollar sign, only numbers.

500

Program/Event 10 Actual Budget

Do no include dollar sign, only numbers.

500

Program/Event 10 Evaluation

5 - Excellent

Brief explanation for your evaluation for program/event 10

The programs hosted by this committee brought together the various communities that make up our organization.

2016-2017 Mid-Year Report: Programs/Events Planned

This section is part of the 2016-2017 mid-year report. You should enter the requested information for 2016-2017 academic year. You can also use the information as a guideline for the spring budgeting portion later on in this application.

Please list up to 10 most important programs/events your organization is planning to hold this Spring 2017 Semester. If the program/event has taken place by the time you complete this application, do not include it in this section.

Include in your description of each program the purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event. Also, provide the estimated budget of the program/event.

Program/Event 1 Title

Experience Islam Week

Program/Event 1 Description

Include what it is, its purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event.

The programs surrounds issues that are most misunderstood in society, such as the Qur'an, the role of women, interfaith dialogue, environmental justice etc. A major speaker is generally flown in for the public Friday sermon (held on Memorial Glade) and the culminating event of the week is a Talent Show to showcase the artists in our community. This occurs the week before Spring Break and has a diverse attendance varying from different communities and backgrounds. The event will be held the week of 4/16.

Program/Event 1 Estimated Budget

Do not include dollar sign, numbers only.

2000

Program/Event 2 Title

college day

Program/Event 2 Description

Include what it is, its purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event.

No Response

Program/Event 2 Estimated Budget

Do not include dollar sign, numbers only.

No Response

Program/Event 3 Title

Graduation Banquet

Program/Event 3 Description

Include what it is, its purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event.

The event aims to gather all students and friends before finals to celebrate the graduates' accomplishments and appreciate their contributions. Family of the graduates is also invited. Temp location is the Faculty Club, with an approximate attendance of 250.

Program/Event 3 Estimated Budget

Do not include dollar sign, numbers only.

4000

Program/Event 4 Title

college day

Program/Event 4 Description

Include what it is, its purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event.

Muslim students who might be coming to Cal are invited for a full day of events on campus to be shown around, listen to talks, and to allow them the opportunity to experience the campus first-hand by our members of the community before attending. A big aspect for Muslims when committing to a school is being able to feel a sense of community with their brothers and sisters in Islam on campus and to feel comfortable, especially for the sisters that undergo pressure everyday on many campuses across the country. We plan to invite a speaker for this event, as well.

Program/Event 4 Estimated Budget

Do not include dollar sign, numbers only.

400

Program/Event 5 Title

Youth Outreach Committee

Program/Event 5 Description

Include what it is, its purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event.

This committee organizes tutoring at Berkeley High School, a bay area mentorship program, Cal Day events; their goal is to connect the members to younger community members to give back to the community and to encourage and aid the younger generations in their studies.

Program/Event 5 Estimated Budget

Do not include dollar sign, numbers only.

900

Program/Event 6 Title

Tabling Committee

Program/Event 6 Description

Include what it is, its purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event.

This committee is in charge of organizing the table on Sproul. This includes functional equipment (table & chairs), as well as purchasing informational pamphlets on Islam to hand out to anyone interested. They also hold events on misunderstood aspects of Islam so that tablers will be able to address the questions and concerns of the Cal community. It is the responsibility of this committee to ensure that events are publicized and people interested in joining the MSA are able to do so.

Program/Event 6 Estimated Budget

Do not include dollar sign, numbers only.

250

Program/Event 7 Title

Ramadan Iftar

Program/Event 7 Description

Include what it is, its purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event.

Each Ramadan, the MSA sponsors the evening meal that opens the fast. The goal is to provide students that are away from their families with a family-like setting to open their fast and support them during the entire month of fasting. Students are encouraged to bring non-Muslim friends. This meal is free for students and community members.

Program/Event 7 Estimated Budget

Do not include dollar sign, numbers only.

4000

Program/Event 8 Title

End of the Year Banquet

Program/Event 8 Description

Include what it is, its purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event.

Gather the community and alumni in order to create lasting connections and to congratulate and study the year that has past.

Program/Event 8 Estimated Budget

Do not include dollar sign, numbers only.

3000

Program/Event 9 Title

Mental Health Help Week

Program/Event 9 Description

Include what it is, its purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event.

After looking at years of discussions with our members and considering the current events, we have come to realize that Muslims in our community are in dire need of some serious mental health help. For years, the members have expressed their dissatisfaction with the available resources on campus, as the professionals on campus have little to no experience or education with the Muslim community. The Muslims have also expressed their discomfort post-sessions with these mental health professionals.

Program/Event 9 Estimated Budget

Do not include dollar sign, numbers only.

200

Program/Event 10 Title

No Response

Program/Event 10 Description

Include what it is, its purpose, estimated time and place, estimated attendance, and any concerns you may already have about the program/event.

No Response

Program/Event 10 Estimated Budget

Do not include dollar sign, numbers only.

No Response

2016-2017 Mid-Year Report: Funding Information

Please enter the amount of funding your student group has received for the 2016-2017 academic year in each category (excluding past ASUC Budgeting, Senate Contingency Fund, Space Reservation Fund, and Greek Opportunity Fund).

Membership Dues:

Do not include dollar sign, numbers only.

0

Fundraisers:

Do not include dollar sign, numbers only.

10000

Grants:

Do not include dollar sign, numbers only.

0

Department Support:

Do not include dollar sign, numbers only.

0

Private/Corporate Donations:

Do not include dollar sign, numbers only.

0

Other Funding Sources *(please specify):*

Include the funding amounts and brief description of the funding sources.

None

Please list any funding sources your student group plans on applying in this academic year:

Include the funding amounts and brief description of the funding sources.

Space Reservation Fund: \$2000

Senate Contingency Fund: \$2000

Please list any funding sources your student group has applied for but not yet received in this academic year:

Include the funding amounts and brief description of the funding sources.

None

Please list any funding sources your student group applied but was denied in this academic year:

Include the funding amounts and brief description of the funding sources.

None

Please upload a copy of your organization's 2016-2017 (current) working budget.

Uploaded File: MSA_2016-2017_Budget.csv

ASUC Sponsorship Information

ASUC Account Number

For step-by-step instructions on how to find your ASUC account number, click [here](https://drive.google.com/file/d/0B65TWjYY2NxMbm1OR0s5NUpJMEk/view?usp=sharing) (<https://drive.google.com/file/d/0B65TWjYY2NxMbm1OR0s5NUpJMEk/view?usp=sharing>).

If your organization is not previously sponsored by ASUC, please enter "New Group."

3-40-201676-00000-ASUCFunds-MSA

Sponsorship Category

Please select the type of sponsorship your organization currently has, or, if you are applying for the first time, the type of sponsorship that best fits your group's mission or purpose. Below are the descriptions of each type of sponsorship.

SAG (Student Activity Groups) cover a wide range of interests, for example: college majors, sports, the environment, career goals, dance and music. Activity groups contain groups whose main focus is either academic/educational, recreational, or social.

SISG (Student Initiated Service Groups) are those groups whose main purpose is to provide humanitarian, medical, legal, financial, or moral support or assistance for both the on- and off-campus community.

PUB (Publications) are those ASUC funded groups, who through printed media, provide students with educational, social, recreational, artistic, ethnic, cultural, religious, ideological, or political documents, tracts, pamphlets, newspapers, leaflets, magazines, journals or books.

GOVT (ASUC Programs and Operations) includes all the ASUC executive and appointed offices, Graduate Assembly, and all the programs directly overseen by the ASUC.

If you are unsure which category your group belongs to, please refer to the 2015-16 budget listed in the next section.

Student Activity Group (SAG)

Most Recent Year of Sponsorship

Please select the most recent academic year that the organization was sponsored by the ASUC

- To check, please refer to the budgets below. Check off the most recent year in which your organization appears on the ASUC budget.
- - [2016-2017 ASUC Budget \(https://asuc.org/wp-content/uploads/2016/04/2016-2017-ASUC-Final-Budget.pdf\)](https://asuc.org/wp-content/uploads/2016/04/2016-2017-ASUC-Final-Budget.pdf)
 - [2015-2016 ASUC Budget \(https://docs.google.com/a/asuc.org/file/d/0B7_j_4L-LvWVDJmWnp1Tm9DTnM/view\)](https://docs.google.com/a/asuc.org/file/d/0B7_j_4L-LvWVDJmWnp1Tm9DTnM/view)
 - [2014-2015 ASUC Budget \(https://asuc.org/wp-content/uploads/2015/03/2014-2015-ASUC-Budget.xlsx.pdf\)](https://asuc.org/wp-content/uploads/2015/03/2014-2015-ASUC-Budget.xlsx.pdf)
 - [2013-2014 ASUC Budget \(https://callink.berkeley.edu/organization/asucsenateonly/DocumentLibrary/View/213586\)](https://callink.berkeley.edu/organization/asucsenateonly/DocumentLibrary/View/213586)
 - [2012-2013 ASUC Budget \(https://callink.berkeley.edu/organization/asucsenateonly/DocumentLibrary/View/213587\)](https://callink.berkeley.edu/organization/asucsenateonly/DocumentLibrary/View/213587)
- Please select "2015-2016" if your organization received ASUC Sponsorship through Senate Contingency, Space Reservation, or Greek Opportunity Funding in the current academic year.

2016-2017

Years of Sponsorship

Enter the number of years the organization is sponsored by ASUC, numbers only.

- You can access this information on the [ASUC 2016-2017 Budget \(https://drive.google.com/drive/search?q=2016-2017%20budget\)](https://drive.google.com/drive/search?q=2016-2017%20budget), [ASUC 2015-2016 Budget \(http://asuc.org/modern/sites/default/files/docs/2014-2015%20ASUC%20Budget.pdf\)](http://asuc.org/modern/sites/default/files/docs/2014-2015%20ASUC%20Budget.pdf), or the [2014-2015 ASUC Budget \(https://callink.berkeley.edu/organization/asucsenateonly/DocumentLibrary/View/213586\)](https://callink.berkeley.edu/organization/asucsenateonly/DocumentLibrary/View/213586)
- Enter the number of years appears on the budget, not the one for next year.
- If you find your organization in both budgets, enter the number of years appear on the 2015-2016 Budget.
- If you cannot find your organization in both budgets, and your organization did not apply for ASUC sponsorship or funding, enter 0.
- If your organization is new, please enter 0

- If your organization is new and received ASUC Sponsorship/funding for the first time before the end of 6th week of Spring 2017 (ie. 02/021/2016), please enter 1. If after the 6th week of Spring 2017, enter 0.

30

Previous Funding Allocation

Please enter the amount of funding your organization received in its most recent Spring Budgeting application. Do not include dollar sign, numbers only.

- If none or not previously sponsored, please enter 0
- To check, please refer to the budgets below.
 - [2016-2017 ASUC Budget \(https://asuc.org/wp-content/uploads/2016/04/2016-2017-ASUC-Final-Budget-.pdf\)](https://asuc.org/wp-content/uploads/2016/04/2016-2017-ASUC-Final-Budget-.pdf)
 - [2015-2016 ASUC Budget \(https://docs.google.com/a/asuc.org/file/d/0B7_j_4L-LvWVDJmWnp1Tm9DTnM/view\)](https://docs.google.com/a/asuc.org/file/d/0B7_j_4L-LvWVDJmWnp1Tm9DTnM/view)
 - [2014-2015 ASUC Budget \(https://asuc.org/wp-content/uploads/2015/03/2014-2015-ASUC-Budget.xlsx.pdf\)](https://asuc.org/wp-content/uploads/2015/03/2014-2015-ASUC-Budget.xlsx.pdf)
 - [2013-2014 ASUC Budget \(https://callink.berkeley.edu/organization/asucsenateonly/DocumentLibrary/View/213586\)](https://callink.berkeley.edu/organization/asucsenateonly/DocumentLibrary/View/213586)
 - [2012-2013 ASUC Budget \(https://callink.berkeley.edu/organization/asucsenateonly/DocumentLibrary/View/213587\)](https://callink.berkeley.edu/organization/asucsenateonly/DocumentLibrary/View/213587)

10,400

Senate Contingency/ Space Reservation/ Greek Opportunity Funding

Did your organization receive funding from Senate Contingency, Space Reservation, or Greek Opportunity Funds during this academic year? If so, please enter the total amount received. Do not include dollar sign, numbers only.

No

Parent Organization

Does your organization provide allocated ASUC funding for other ASUC-sponsored groups or campus-affiliated organizations? If yes, please provide the list of groups your organization provides funding for.

No

ATTENTION ESC GROUPS: If your organization is an engineering group, and is planning on receiving funding from Engineering Student Council (ESC), then the group is ineligible to receive ASUC funding, according to ESC finance regulations. However, the group can still be sponsored by the ASUC.

2017-2018 Hearst Gym Storage Space Application

Welcome! The Office of Executive Vice President presents 2017-2018 Hearst Gym Storage Space Allocation Application. ALL student organizations that want to apply for storage spaces MUST submit this form, EVEN IF YOU ALREADY HAVE A SPACE.

This form is DUE MARCH 17TH. (Timeline Same as Budgeting)

Initial Decisions will be released no later than MARCH 25TH. Then, student organizations who applied but not satisfied with their allocation may appeal the decision.

The Appeal Application will be DUE ON APRIL 1ST.

Final Decisions will be released ON APRIL 19TH.

In order to ensure that efficient use of the spaces to their maximum capacity, we ask that student organizations provide the most accurate and comprehensive information possible. If you have any question or concern about the process Assistant Director of Student Spaces, at spaces@asuc.org (<mailto:spaces@asuc.org>) or evp.sos@asuc.org.

Please note:

- Groups that have been allocated space in previous semesters have priority for their current space.
- Failure to reapply will result in DISCONTINUATION of space.
- Please only have one representative from your group apply for space.
- Please provide contact information that is current; failure to respond may result in forfeit of potential space.
- Only groups that are ASUC-sponsored are allowed to receive ASUC-allocated space. In order to check for your sponsorship status, you may inquire with the LEAD Center in 432 Eshleman.

Would you like to apply for Storage Space

Yes

What sort of space has your organization held in the past? If your organization does not have space, how do you envision your organization using a space allocation?

Please be as specific as possible.

Our organization has held a cage in Hearst and a cubicle in Eshleman for the past year and a half.

What adjustments would you like to see made to your space allocation?

Increase storage space

Why do you need change/receive in your space allocation?

The cubicle in which the MSA holds has become the go-to safe space on campus for Muslims. Unfortunately, the space is too small for the Muslims to work, study, socialize, etc. The area has also already become a storage area. Our cage is completely full, our cubicle is covered completely in boxes for storage supplies, and our supplies are even beginning to invade into our neighboring cubicle's space. Fortunately, they are kind and do not mind, but this is not something that we should have to do. I feel on my part that it's inappropriate on our organization's end to use their space, but we have zero left for ours. Eventually, they will need their space and someone will say something. There is no desk for us to actually work on. Even then, we have students holding supplies for us in their own homes. A larger space would be extremely appreciated, and the community would be very happy to have it. I'm sure that organizations around us would be happy to have their space back, as well.

What type of activities, events, and programs does your student group host? Do you plan on using the space in order to conduct any of those activities?

Please explain and be specific.

Our organization holds knowledge classes, banquets, socials, tabling activities, meetings, safe space discussions, and a study space (predominantly for sisters who feel safest in a Muslim space, considering more recent events of sisters being verbally and attempted physically attacked) We use the space as a meeting place to plan all of these activities (with up to 5-6 happening in one week) as well as use the space as a centralized location to convene. A safe space to accommodate the community's needs would be loved and taken care of and very appreciated.

How many members use this space on a weekly basis?

For student groups without space, please estimate number of members that would use the space.

20+

What sort of belongings does your organization store, or plan on storing, in the space?

Please list all items (chairs, tables, AV equipment, etc). Remember that food is not allowed in ASUC-allocated spaces.

Clothing, utensils, tabling equipment, canopy, tables, chairs, chalkboard, books, pamphlets, banquet decorations, bookshelves, boxes of storage items, sound system, and other items that are unsafe in an open cubicle

Does your student organization STORE with confidential or sensitive information?

Please provide what type of information you handle.

We do deal with sensitive information

If you are allocated a space, you may be asked to share the space. Would you be willing to share your space with another student organization in order to consolidate space and increase space use efficiency?

If so, what organization would you prefer to share the space with?

Yes: Any organization is fine, so long as there is enough space for each and it's more accommodating than the cubicle

Is there anything else that you would like the Office of the Executive Vice President to know in order to make an informed decision?

We are one of the largest student organizations serving over 400 Muslim students on campus in their academic, spiritual, political, and social growth and run seven active committees each with their own board.

How can EVP improve the Student Spaces to maximize the benefit for your student organization?

We too quickly use up our allocation of classroom reservations (20 hours allowed in a semester) and when we have used up that space, we are barred from using classrooms on campus which puts a huge hindrance on our ability to continue running our organization. Having a dedicated space for our organization will allow us to have a centralized and always available space to conduct our affairs and continue operating our organization.

By completing this application, you are acknowledging that by submitting this application you will be considered for allocation, and that you will cooperate with the Office of the Executive Vice President in order to facilitate the process. You also acknowledge that submitting this application does not guarantee your organization will receive a Space Allocation. You can appeal the decision starting March 24th, and until April 1st. You are also acknowledging that information that you have provided above is accurate to the best of your knowledge, and will impact the decisions the Office of the EVP will make.

2017-2018 Eshleman Hall Office Space Allocation

Welcome! The Office of Executive Vice President presents 2017-2018 Hearst Gym Storage Space Allocation Application. ALL student organizations that want to apply for storage spaces MUST submit this form, EVEN IF YOU ALREADY HAVE A SPACE.

This form is DUE MARCH 17TH. (Timeline Same as Budgeting)

Initial Decisions will be released no later than MARCH 25TH. Then, student organizations who applied but not satisfied with their allocation may appeal the decision.

The Appeal Application will be DUE ON APRIL 1ST.

Final Decisions will be released ON APRIL 19TH.

In order to ensure that efficient use of the spaces to their maximum capacity, we ask that student organizations provide the most accurate and comprehensive information possible. If you have any question or concern about the process Assistant Director of Student Spaces, at spaces@asuc.org (<mailto:spaces@asuc.org>) or evp.sos@asuc.org.

Please note:

- Groups that have been allocated space in previous semesters have priority for their current space.
- Failure to reapply will result in DISCONTINUATION of space.
- Please only have one representative from your group apply for space.
- Please provide contact information that is current; failure to respond may result in forfeit of potential space.
- Only groups that are ASUC-sponsored are allowed to receive ASUC-allocated space. In order to check for your sponsorship status, you may inquire with the LEAD Center in 432 Eshleman.

Would you like to apply for Office spaces this year?

If not skip the rest of the form

YES

Was your student group allocated any kind of space for 2015-2016 academic year

Yes

If your student group was allocated a space for 2016-2017 academic year, what do you use your space for mostly?

Check all that apply. If your group did not have space this year, please check "N/A"

Meeting Room
Office
Storage

If you were allocated space for 2016-2017 academic year and used it primarily as an office space, how did you utilize the space?

Please be as specific as possible and describe the operations. i.e. office hours, meetings, work space, etc.

We used the office space as a meeting space for the MSA Board, the seven committees, and so various members can work on different MSA projects such as video editing for our weekly videos, and website design. It was also used commonly as a prayer area and for the members to

Why would your group like to receive an office space for 2017-2018 academic year?

Please be as specific as possible and describe the operations. i.e. office hours, meetings, work space, etc.

We would like to receive an office space for the 2015-2016 academic year to hold weekly board meetings (once a week in the evening), to hold committee head meetings to discuss committee events (2 or 3 times in a week), and to do other MSA related work including poster creation for protests, photography work for Humans of the MSA, editing videos, etc.

What type of activities, events, and programs does your student group host? Do you plan on using the space in order to conduct any of those activities?

Please explain and be specific.

We host sports activities, learning seminars, conferences, friday prayer congregations, socials, banquets, and classes. Ideally, we would like to have a space where most of these things are conducted.

How many members and/or students currently use and will use this space on a regular basis?

50 members are very actively using the space weekly.

What times of day will you use your space mostly?

Use format: MWF 11-2pm like on Telebears

MTWThFSSu 12-4pm and 7-10pm

Does your student group DEAL with confidential or sensitive student information?

YES

Does your student group STORE confidential information materials

No

Considering our limited space and high demand, we encourage organizations to share space in order to provide for as many groups as possible. Which groups would you prefer to share with? Are there any groups you would not share with?

Explain why/why not.

Any group would be fine to share our space with, but ideally we would like our own space considering the amount of members we have flowing in and out of it as is. Our organization caters to hundreds of Muslims on campus already. A cubicle is not a fitting space for the numbers we cater to.

Is there anything else you would like the Office of Executive Vice President to know in order to make informed decision?

We are one of the largest student organizations serving over 300 Muslim students on campus in their academic, spiritual, political, and social side and have seven active committees each with their own board. We need all of the space we can get to service the students who are members of our club.

How can EVP improve the Student Spaces to maximize the benefit for your student organization?

We too quickly use up our allocation of classroom reservations (20 hours allowed in a semester) and when we have used up that space, we are barred from using classrooms on campus which puts a huge hindrance on our ability to continue running our organization. Having a dedicated space for our organization will allow us to have a centralized and always available space to conduct our affairs and continue operating our organization.

2017-2018 Annual Budgeting: Operational

In this section, please only include your organization's **ESTIMATED OPERATIONAL** revenues and expenses, do not include the budget for your organization's programs and events.

If your organization is expecting the same operational capacity and same programs/events next year, it is perfectly fine to use the information you entered for the mid-year report as a reference. However, you should also consider any potential changes that may affect the budget in the upcoming year.

Operational Revenues:

Please **ESTIMATE** the amount of funding your student group will receive for the **2017-2018** academic year in each category (excluding ASUC Spring Budgeting, Senate Contingency Fund, Space Reservation Fund, and Greek Opportunity Fund).

Membership Dues:

Do not include dollar sign, numbers only.

0

Fundraisers:

Do not include dollar sign, numbers only.

3000

Grants:

Do not include dollar sign, numbers only.

2000

Department Support:

Do not include dollar sign, numbers only.

0

Private/Corporate Donations:

Do not include dollar sign, numbers only.

0

Other Funding Sources (please specify):

Include the amounts and brief description of the sources.

0

Total Estimated Operational Revenue:

Do not include dollar sign, numbers only.

5000

Operational Expenses:

Please **ESTIMATE** the amount your student group will spend for the **2017-2018** academic year in each category.

Printing/Photocopying:

Do not include dollar sign, numbers only.

600

Advertising:

Do not include dollar sign, numbers only.

600

Stationary Supplies:

Do not include dollar sign, numbers only.

400

Facilities:

Do not include dollar sign, numbers only.

12000

Equipments:

Do not include dollar sign, numbers only.

3000

Other Expenses (*please specify*):

Include the amounts and brief description of the sources.

No Response

Total Estimated Operational Expenses:

Do not include dollar sign, numbers only.

16600

2017-18 Annual Budgeting: Programs/Events

In this section, please include your organization's **ESTIMATED** revenues and expenses for all planned programs and events for the 2017-2018 academic year, do not include estimated operational information from the previous page.

If your organization is expecting the same operational capacity and same programs/events next year, it is perfectly fine to use the information you entered for mid-year report earlier in this application as a reference. However, you should also consider any potential changes that may affect the budget in the upcoming year.

Please provide information for all your planned programs/events for the next academic year. Start with the biggest/most important ones, or the ones with the biggest budgets. If your group plans to have over 20 programs/events, provide a sum of the expenses and revenues of the remaining ones at the end.

Program/Event 1 Title

Jumu'ah

Program/Event 1 Goal/Description

Weekly congregational meeting composed of ~45 minute speech and a five minute prayer session. Speakers include: faculty, graduate students, local religious scholars, and lecturers flown in from across the U.S. Attendance is between 150 and 200, including both students and community members. This event is open to people of all faiths and spiritual inclinations. Juma'ah is held mainly at Hearst Gym, but during Experience Islam Week it is held at Memorial Glade.

Program/Event 1 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Room Rental: 700

Supplies (Rugs): 900

Equipment: 50

Honorarium: 1200

Program/Event 1 Total Expenses

Do not include dollar sign, numbers only.

2850

Program/Event 1 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

Donations: 100

Program/Event 1 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

100

Program/Event 2 Title

Ilm Classes

Program/Event 2 Goal/Description

The MSA invites various scholars and spiritual leaders to speak on campus. Most commit to a lecture series covering a specific topic, usually in 4 sessions or 1 session. These series are intended to guide students in their spiritual and intellectual development. The lectures occur on a biweekly basis, with attendance from 20-80.

Program/Event 2 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Room Rental: 1000

Honorariums: 4000

Program/Event 2 Total Expenses

Do not include dollar sign, numbers only.

5000

Program/Event 2 Revenues Breakdown

*Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.**Example:*

Admission fee: 400

Donations: 600

Fundraising: 200

...

Donations: 250

Program/Event 2 Total Revenues

*Do not include dollar sign, numbers only.**Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.*

250

Program/Event 3 Title

Ski Trip

Program/Event 3 Goal/Description

The first major social event of the spring, the annual ski trip helps integrate spring admits and other transfer students into the community. Also provides a more intimate setting for members to interact and carry these relations forward into the upcoming semester. This year, the trip was held at Lake Tahoe and with a member participation of around 200.

Program/Event 3 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Room: 5000

Equipment: 1000

Enterprise Rental: 3000

Food: 1800

Program/Event 3 Total Expenses

Do not include dollar sign, numbers only.

10800

Program/Event 3 Revenues Breakdown

*Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.**Example:*

Admission fee: 400

Donations: 600

Fundraising: 200

...

Admission Fee: 7000

Program/Event 3 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

7000

Program/Event 4 Title

Eid Banquet

Program/Event 4 Goal/Description

The Muslim Student Association along with multiple other Arab and South Asian organizations are collaborating to educate the Cal community on Middle Eastern and South Asian traditions and culture. The program consists of a number of different traditional celebratory activities that each student organization will be facilitating and presenting. Both students and a prominent Islamic scholar are planned to emphasize awareness of the diversity on campus as well as educate the Berkeley community about the religious history and significance of this festive day. As students from a wide variety of backgrounds come together at the Eid-ul Adha banquet, there is an opportunity for the Cal community to be immersed in the spirit of Eid-ul Adha, an experience that will ultimately contribute to the cultural sensitivity of our community while enhancing solidarity amongst Cal students. This year, we had the event at Krutch Theater with approximately 200 attending.

Program/Event 4 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Room Rental: 1500

Flyers: 30

Supplies: 500

Honorarium: 2000

Food: 1800

Program/Event 4 Total Expenses

Do not include dollar sign, numbers only.

5800

Program/Event 4 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

Admission Fee: 1800

Program/Event 4 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

1800

Program/Event 5 Title

Graduation Banquet

Program/Event 5 Goal/Description

The event aims to gather all students and friends before finals to celebrate the graduates' accomplishments and appreciate their contributions. Family of the graduates is also invited. Temp location is the Faculty Club, with an approximate attendance of 250.

Program/Event 5 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Room Rental: 2000

Flyers: 30

AV: 500
 Set up: 500
 Food: 1500

Program/Event 5 Total Expenses

Do not include dollar sign, numbers only.

4530

Program/Event 5 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

Admission Fee: 1000

Program/Event 5 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

1000

Program/Event 6 Title

Socials

Program/Event 6 Goal/Description

The MSA coordinates weekly or biweekly social events to help foster community and provide fun, safe activities for its members. Past events included BBQs, broom-balling, bowling, dinner nights, paint-balling, self-defense workshops, Sky High (trampoline dodgeball), etc. Attendance: 50-100

Program/Event 6 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Supplies: 200

Flyers: 200

Rentals (Ice Rink): 400

Food / Gas: 1500

Program/Event 6 Total Expenses

Do not include dollar sign, numbers only.

2300

Program/Event 6 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

0

Program/Event 6 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

0

Program/Event 7 Title

Experience Islam Week

Program/Event 7 Goal/Description

The programs surround issues that are most misunderstood in society, such as the Qur'an, the role of women, interfaith dialogue, environmental justice etc. A major speaker is generally flown in for the public Friday sermon (held on Memorial Glade) and the culminating event of the week is a Talent Show to showcase the artists in our community. This occurs the week before Spring Break and has a diverse attendance varying from different communities and backgrounds.

Program/Event 7 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Room Rental: 600

Flyers: 250

Supplies: 550

Honorariums: 600

Food: 600

Program/Event 7 Total Expenses

Do not include dollar sign, numbers only.

2600

Program/Event 7 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

Donations: 150

Program/Event 7 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

150

Program/Event 8 Title

Community Service

Program/Event 8 Goal/Description

This committee holds a variety of community service events, namely "Project Downtown", which involves handing out food throughout Berkeley and Oakland to those who often go without it. We start by setting up tables on Sproul every other Friday to make bags with sandwiches, fruit, and water. We then spend our Friday afternoon handing out the food to the homeless communities near People's Park, Telegraph, and Shattuck. Along with Project Downtown, this committee hosts Abraham's Day (which also involves feeding the homeless), the Breast Cancer Walk, Relay for Life, as well as Berkeley Project. For the first time this year, the committee will also be handing out First Aid packages.

Program/Event 8 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Flyers: 200

Supplies: 500

Food: 1100

Program/Event 8 Total Expenses

Do not include dollar sign, numbers only.

1800

Program/Event 8 Revenues Breakdown

*Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.**Example:**Admission fee: 400**Donations: 600**Fundraising: 200*

...

0

Program/Event 8 Total Revenues

*Do not include dollar sign, numbers only.**Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.*

0

Program/Event 9 Title

general meetings

Program/Event 9 Goal/Description

We hold general meetings twice a semester to update our members on events and to encourage participation at events and behind the scenes. General Meetings are also our most reliable method of receiving feedback on events and determine what events and issues are important to members. Furthermore, these meetings help facilitate discussion regarding our mission statement, current events, and up to date goals for the semester. Food/light refreshments are served, and the meeting is occasionally followed by a social activity such as quiz competitions, taboo etc. This year we had general meetings occur at different lecture halls around campus with approximately 100 members attending each session.

Program/Event 9 Expenses Breakdown

*Example:**Room rental: 100**Flyers: 30**Security: 150*

...

Flyers: 100

Food: 500

Program/Event 9 Total Expenses

Do not include dollar sign, numbers only.

600

Program/Event 9 Revenues Breakdown

*Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.**Example:**Admission fee: 400**Donations: 600**Fundraising: 200*

...

0

Program/Event 9 Total Revenues

*Do not include dollar sign, numbers only.**Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.*

0

Program/Event 10 Title

Fast-a-Thon

Program/Event 10 Goal/Description

To help non-Muslims gain a better understanding of the Muslim experience in an Islamophobic society. We encourage all communities to join us in a fast, which we break together with dinner and discussion.

Program/Event 10 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Flyers: 200

Supplies: 200

Food: 1600

Program/Event 10 Total Expenses

Do not include dollar sign, numbers only.

2000

Program/Event 10 Revenues Breakdown

*Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.**Example:*

Admission fee: 400

Donations: 600

Fundraising: 200

...

0

Program/Event 10 Total Revenues

*Do not include dollar sign, numbers only.**Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.*

0

Program/Event 11 Title

Youth Outreach Committee

Program/Event 11 Goal/Description

This committee organizes tutoring at Berkeley High School, a bay area mentorship program, Cal Day events, College Day events; their goal is connect the members to younger community members to give back to the community and to encourage and aid the younger generations in their studies.

Program/Event 11 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Publicity: 500

Supplies: 200

Food: 200

Program/Event 11 Total Expenses

Do not include dollar sign, numbers only.

900

Program/Event 11 Revenues Breakdown

*Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.**Example:*

Admission fee: 400

Donations: 600

Fundraising: 200

...

0

Program/Event 11 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

0

Program/Event 12 Title

Political Action Committee

Program/Event 12 Goal/Description

This committee presents a variety of events throughout the year such as forums on political issues and teach ins, as well as rights awareness events, petition/voting organizing, all relevant to the current events and community. This year, the committee hosted the Rally for Palestine on Sproul that attracted well over 300 people. Furthermore, the committee focused this semester on holding talks regarding domestic violence and sexual harassment.

Program/Event 12 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Flyers: 200

Supplies: 100

Honorariums: 200

Program/Event 12 Total Expenses

Do not include dollar sign, numbers only.

500

Program/Event 12 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

0

Program/Event 12 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

0

Program/Event 13 Title

Welcome Week

Program/Event 13 Goal/Description

A series of events intended to introduce new students to Cal and help returning students catch up after break. The week's events culminate in a BBQ, which informally introduces new students to the MSA, its board members and committees, and how to get involved with the MSA

Program/Event 13 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Supplies: 200

Food: 975

Program/Event 13 Total Expenses

Do not include dollar sign, numbers only.

1175

Program/Event 13 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

0

Program/Event 13 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

0

Program/Event 14 Title

Black History Month

Program/Event 14 Goal/Description

The purpose of this month's activities were to build bridges between communities and move closer to mutual understanding, especially between the African American and Muslim community members through Malcolm X. We invited speakers to discuss not only the life of Malcolm X, but also African American's history and how that history is intertwined with Islamic tradition.

Program/Event 14 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Flyers: 50

Supplies: 100

Honorariums: 200

Food: 50

Program/Event 14 Total Expenses

Do not include dollar sign, numbers only.

400

Program/Event 14 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

0

Program/Event 14 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

0

Program/Event 15 Title

Day of Remembrance

Program/Event 15 Goal/Description

An event co-sponsored with the Nikkei Student Union to highlight the similarities between the Muslim and Japanese communities. The event this year included two guest speakers, one from each community, and the location was the Multi Cultural Center (MCC).

Program/Event 15 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Flyers: 15

Honorarium: 700

Program/Event 15 Total Expenses

Do not include dollar sign, numbers only.

115

Program/Event 15 Revenues Breakdown

*Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.**Example:*

Admission fee: 400

Donations: 600

Fundraising: 200

...

0

Program/Event 15 Total Revenues

*Do not include dollar sign, numbers only.**Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.*

0

Program/Event 16 Title

Tabling Committee

Program/Event 16 Goal/Description

This committee is in charge of organizing the table on Sproul. This includes functional equipment (table & chairs), as well as purchasing informational pamphlets on Islam to hand out to anyone interested. They also hold events on misunderstood aspects of Islam so that tablers will be able to address the questions and concerns of the Cal community. It is the responsibility of this committee to ensure that events are publicized and people interested in joining the MSA are able to do so.

Program/Event 16 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Flyers: 200

Supplies 50

Program/Event 16 Total Expenses

Do not include dollar sign, numbers only.

250

Program/Event 16 Revenues Breakdown

*Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.**Example:*

Admission fee: 400

Donations: 600

Fundraising: 200

...

Donations: 50

Program/Event 16 Total Revenues

*Do not include dollar sign, numbers only.**Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.*

50

Program/Event 17 Title

Palestine Awareness Week

Program/Event 17 Goal/Description

An event co-hosted with the Students for Justice in Palestine. Events include a panel of speakers, a film screening, demonstrations on Sproul, and a culture night.

Program/Event 17 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Flyers: 50

Supplies: 200

Equipment: 50

Program/Event 17 Total Expenses

Do not include dollar sign, numbers only.

300

Program/Event 17 Revenues Breakdown

*Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.**Example:*

Admission fee: 400

Donations: 600

Fundraising: 200

...

0

Program/Event 17 Total Revenues

*Do not include dollar sign, numbers only.**Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.*

0

Program/Event 18 Title

End of Year Banquet

Program/Event 18 Goal/Description

To help facilitate interaction between undergraduates, grads, and alumni in order to create lasting connections and a mentorship system. We also review the entire year and celebrate.

Program/Event 18 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Room Rental: 1250

Supplies: 500

Flyers: 50

Food: 1800

Program/Event 18 Total Expenses

Do not include dollar sign, numbers only.

3600

Program/Event 18 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

Admission: 10/per .. 1500

Program/Event 18 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

1500

Program/Event 19 Title

MAPS After School Program

Program/Event 19 Goal/Description

MAPS is a group that is dedicated to helping high school students in undermined areas learn more about the college experience and to educate them about the possibilities of financial support throughout college, such as Financial Aid, Grants, Scholarships, etc. Another aspect it focuses on is Elementary and Junior High School tutoring for the same undermined schools to give them the boost that they need to understand how to study as well as how to be a more applicable student. We are hoping to start this program next year, and majority of funds would go to weekly transportation to the Oakland area.

Program/Event 19 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

Transportation: 5000

Program/Event 19 Total Expenses

Do not include dollar sign, numbers only.

5000

Program/Event 19 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

0

Program/Event 19 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

0

Program/Event 20 Title

No Response

Program/Event 20 Goal/Description

No Response

Program/Event 20 Expenses Breakdown

Example:

Room rental: 100

Flyers: 30

Security: 150

...

No Response

Program/Event 20 Total Expenses

Do not include dollar sign, numbers only.

No Response

Program/Event 20 Revenues Breakdown

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

Example:

Admission fee: 400

Donations: 600

Fundraising: 200

...

No Response

Program/Event 20 Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

No Response

Remaining Programs/Events Total Expenses

Do not include dollar sign, numbers only.

No Response

Remaining Programs/Events Total Revenues

Do not include dollar sign, numbers only.

Do not include ASUC funding, such as Spring Budgeting, Senate Contingency, etc.

No Response

2017-18 Annual Budgeting: Funding Request

This year the ASUC is undergoing fiscal reforms and thus, relative to prior years, funding is limited. With this in mind, please prepare a conservative funding request that is courteous of these tough times.

A reasonable funding request will increase the chance of receiving the full amount.

In accordance with ASUC Finance By-Laws, no ASUC funds may be used to:

- Purchase food and beverages;
- Pay registration fees for Intramural teams;
- Purchase or reimburse a group for flyers (advertising) that do not display the words "Sponsored by the ASUC" or "ASUC";
- Purchase or reimburse a group for flyers (advertising) that do not indicate the degree of wheelchair accessibility to the event described by the flyer;
- Purchase or reimburse a group for stationary that does not display the logo of the A.S.U.C.; or
- Travel outside the Bay Area, defined as the nine counties of--1) Alameda, 2) Contra Costa, 3) Marin, 4) Napa, 5) San Francisco, 6) San Mateo, 7) Santa Clara, 8) Solano, and 9) Sonoma;
- Pay for any costs related to local events that fall outside the geographic boundaries of Ashby, to the south, MLK to the west, Cedar to the north, and the hills of the east
- Pay for any costs not related to the mission of the ASUC or the organization in question, including prizes for individuals.

Please do not include the budgets for any items listed above in your total funding requested. The ASUC Chief Financial Officer and the ASUC Finance Committee will not approve funding for any items outlined in the Annual Restriction in Spring Budgeting, except for extenuating circumstances.

For extenuating circumstances, email finance@asuc.org with a full explanation in order for the ASUC Finance Officer to consider an exemption, using email subject line: "Budget Exception: *Full name of student group.*"

If your organization wishes to spend ASUC funding on items listed above, it will have to submit a Finance Rule Waiver next academic year.

Funding Limits for 1st, 2nd, and 3rd Year SAG, SISG, and PUB groups

Please keep in mind there are specific funding limits for 1st, 2nd, and 3rd Year SAG and PUB groups:

1st Year SAG: \$400
2nd Year SAG: \$500
3rd Year SAG: \$500

1st Year SISG: \$500
2nd Year SISG: \$600
3rd Year SISG: \$600

1st Year PUB: \$700
2nd Year PUB: \$900
3rd Year PUB: \$1,100

In light of your organization's operational and programs/events revenues and expenses, and in light of the ASUC's limited funding, please enter the amount of funding your organization is requesting for 2017-2018 academic year. (if not requesting for funding, please enter SPONSORSHIP ONLY and no funding)

26000

Contact Information

In this section, please provide the contact information of two people that can represent your organization to answer questions about this application as well as financial information of the organization.

Please include at least one contact information of a student who will not graduate this semester and will remain active in the management of the budget and finances of the organization

Primary Contact:

Name

Yassin Barakat

Position in the Organization

Treasurer

Phone Number

(949)350-1349

Email Address

yassinbrkt@berkeley.edu

Is this person going to be a student at UC Berkeley next semester **AND** remain active in the organization?

No

Secondary Contact:

Name

Sarah Bellal

Position in the Organization

External VP

Phone Number

(510)283-3738

Email Address

sbellal_4@berkeley.edu

Is this person going to be a student at UC Berkeley next semester **AND** remain active in the organization?

Yes

When you submit the application, make sure to hit the "Submit for Approval" button in the review page (next page). You will also receive an email confirmation if the submission is successful. Please keep the email confirmation for proof of submission.

If your application is denied, there may be missing documents or incorrect files attached. Your application will still be considered once you submit the application again with the required documents within 3 days.

For step-by-step instructions on how to confirm your submission, click [here](https://drive.google.com/file/d/0B65TWjYY2NxMamdfMI9PaIFpaHc/view?usp=sharing) (<https://drive.google.com/file/d/0B65TWjYY2NxMamdfMI9PaIFpaHc/view?usp=sharing>).

After you have submitted this application, please download the PDF version of the submission, and upload the PDF to the DOCUMENT section of your organization's Callink page.

For step-by-step instructions on how to download and save a PDF version of your submission, click [here](#)

(<https://drive.google.com/file/d/0B65TWjYY2NxMSm1VX2dhRHEwS00/view?usp=sharing>).

ASUC Services: Eshleman Printing and Mail Boxes

Would you be interested in applying for printer codes for the Eshleman printers?

NOTE: YOUR ORGANIZATION WILL BE RESPONSIBLE FOR THE CHARGES AND YOUR CALLINK ACCOUNT WILL BE BILLED FOR ALL PRINTING DONE USING YOUR CODE. Thus, we ask that you carefully consider whether you would like this service and can prevent abuse of your organization's code.

No

What type of materials print for your organization and how often do you anticipate using this service?

none

How many people do you plan to share your organization's printer code? (We recommend no more than two since you will be billed for all printing).

none

Would you like to have a mailbox for your organization to receive mail?

No

How often have you/anticipate receiving mail, please be as specific as possible?

We don't receive enough mail to have a box